

# Résumé

## Ann Fothergill-Brown

### Summary of Qualifications

- Exceptional analytic and English-language skills.
- Broad knowledge of typesetting and document production processes.
- In-depth knowledge of desktop publishing software.
- Project management experience in technical documentation.
- Dedicated life-long learner.

### Work Summary

#### FOR SAMPLER SERVICES

Copyediting for several scholarly research journals published by Multimed Inc., including *Current Oncology* (quarterly, then every second month, 1999–2020), *Advances in Peritoneal Dialysis* (annual, 1999–2018), *Peritoneal Dialysis International* (every second month, 2007–2014), *International Journal of Therapeutic Massage and Bodywork* (quarterly, 2008–2010), *Journal of Applied Clinical Medical Physics* (quarterly, 2007–2008), *Hemodialysis International* (quarterly—occasional), and *PD News*.

Copyediting for *Marine Ornithology*, a twice-annual scholarly research journal published by the Pacific Seabird Group (2004–2010).

Desktop publishing and preparation of PDF and HTML/XML masters of twice-annual parliamentary reports for Status of Women Canada (2005–2013).

Occasional copy editing and quality control proofreading of various publications for The Conference Board of Canada. Substantive editing of *Mission Possible: A Canadian Resources Strategy for the Boom and Beyond* (volume 2, 2006).

Occasional copy editing and formatting of accident reports for the Transportation Safety Board of Canada.

Technical and general copy editing, substantive editing, rewriting, and abstracting for a variety of corporate and individual clients including Nighthawk Editing, the Canada School of Public Service, BC Decker Inc., Kevin P. Brand (Associate Professor, Telfer School of Management, University of Ottawa), The Conference Publishers, Siemens Building Technologies Inc., McGraw–Hill/Osborne, Hermitage Publishing Services, Health Canada (Tobacco Control Branch), the Auditor General for Canada, and the Health Care Health and Safety Association.

#### FOR NIVA INC. (OTTAWA, ON)

Starting as a subcontractor and ending as Manager of Editorial Services, undertook writing, editing, and seminar development and presentation for a broad range of clients including Procter & Gamble Canada, Bell–Northern Research, Best Foods Canada, Department of National Defence, Correctional

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Service of Canada, Digital Equipment of Canada, Esso Petroleum Canada, IBM, Mitel, Vickers Instruments, VCI Controls, SHL Systemhouse, Ontario Hydro, International Datacasting Company, External Affairs and International Trade Canada, among many others.

FOR ALPHATEXT LTD. (OTTAWA, ON)

As an Applications Analyst, wrote typesetting programs in three computer languages for a variety of publications and performed troubleshooting for clients who wrote their own typesetting programs.

## Professional Activities

EDITORS' ASSOCIATION OF CANADA (NOW EDITORS CANADA)

Held voting membership for many years and was elected treasurer of the local branch and later branch representative to the National Council and National Council treasurer. Wrote and presented seminars and talks for the local branch and national conferences.

SOCIETY FOR TECHNICAL COMMUNICATION

Member for many years when active as a technical writer. Presented a workshop at a national conference and won several Merit awards and one Distinguished award for excellence in technical publication. Co-judged a branch technical publications competition.

## Education

MOUNT ST. VINCENT UNIVERSITY, HALIFAX, NS

While studying for a BA in English with a minor in Psychology, acted as a writer, photographer, and darkroom technician for *The Picaro* (student newspaper), and sat as a student member of the university Senate for two consecutive years. Two-time Student Council award recipient (Student Council Pin, Silver V).

UNIVERSITY OF WATERLOO, WATERLOO, ON

Correspondence course in FORTRAN.

UNIVERSITY OF MANITOBA, WINNIPEG, MB

Technical Communication Institute '99 (TCI'99)

## Software and Hardware Competencies

MS Word (advanced), Adobe Acrobat (proficient), Interleaf and FrameMaker (former power user), LaTeX (some exposure), HTML/XML and CSS (basic skills), Visual Basic (proficient in Word macros), CorelDRAW! (basic skills) Excel (proficient), PowerPoint (basic skills), among others

Use a notebook PC running Microsoft Windows, laser printers, fax modem, scanner, FTP site for file transfers.

